# Cookie Usage

## **Cookies and Other Tracking Technologies**

Some of our web pages utilise "cookies" and other tracking technologies. A "cookie" is a small text file that may be used, for example, to collect information about web site activity. Some cookies and other technologies may serve to recall Personal Information previously indicated by a web user. Most browsers allow you to control cookies, including whether to accept them and how to remove them.

By using the Site, you accept the use of cookies. You may control the cookies used by the Site by modifying the settings in your browser to change your cookie preferences. If cookies are disabled, this may mean that the Site will not work effectively. For more detailed information about cookies and how they can be managed and deleted please visit www.allaboutcookies.org. Tracking technologies may record information such as Internet domain and host names; Internet protocol (IP) addresses; browser software and operating system types; clickstream patterns; and dates and times that our site is accessed. Our use of cookies and other tracking technologies allows us to improve our web site and your web experience. We may also analyse information that does not contain Personal Information for trends and statistics.

#### We use cookies to:

- Make our website work as you would expect
- Remember your settings between visits to our site
- Improve the speed and security of the site
- Make continuous improvements to our website

#### Cookies are not used to:

- Collect personally identifiable information
- Collect sensitive information
- Pass data to advertising networks
- Pass personally identifiable data to third parties

## **Disabling cookies**

If you are not happy with the use of cookies on our site then you may disable them from within your browser settings, however, this may impact the functionality of our site and certain things may not work as expected.

For more information about disabling cookies please see the following guides depending on which Internet browser you are using:

**Mozilla Firefox:** <a href="http://support.mozilla.com/en-US/kb/Cookies">http://support.mozilla.com/en-US/kb/Cookies</a> <a href="http://support.microsoft.com/kb/196955">http://support.microsoft.com/kb/196955</a>

**Google Chrome:** <a href="http://support.google.com/chrome/bin/answer.py?hl=en&answer=95647">http://support.google.com/chrome/bin/answer.py?hl=en&answer=95647</a>

Safari: <a href="http://support.apple.com/kb/PH5042">http://support.apple.com/kb/PH5042</a>

### Cookies used on our site

Our site, like most websites, includes functionality provided by third parties. An example of this might be an embedded YouTube video. Disabling these cookies will likely break the functionality of the services offered by the third parties.

We also use cookies to compile visitor statistics such as how many people have visited our site, which pages are visited the most, which technology is being used to access our site (e.g. whether a mobile device or desktop PC and which browser is being used) and how long people spend on our site. These statistics aid in the continuous improvement of our site. These analytics are completely anonymous and no personally identifiable information is recorded. These cookies are provided by Google Analytics.

It may be that you are concerned cookies related to so called spyware. In this instance, rather than disabling cookies in your browser (which would limit functionality), it may be preferable to install some anti-spyware software which would automatically block or delete cookies that may be considered a threat or invasive.